



CARES ACT

Program Update



November 20, 2020

Tribal Citizens,

The Central Council of the Tlingit & Haida Indian Tribes of Alaska is honored to serve you during these unprecedented times through our new CARES Act Need-Based programs. Our staff are working diligently to process all applications. **As of this morning, 1,357 payments have been processed and 2,711 applications have been entered into the client database. That is an additional 43 payments and 59 applications entered since yesterday.** They are currently processing applications that were received via email on October 5th, via fax or hand delivery on September 30th, and via the TribeVue report on September 22nd.

APPLICATION DEADLINE: MONDAY, NOVEMBER 30, 2020

A significant number of applications have been received incomplete which has slowed the processing time. Currently, applications can take up to four weeks to process, however, we expect this time frame to shorten as more staff are hired. **In order to expedite the application process, please make sure to complete the following:**

- Update your address by sending an email to depttbe@ccthita-nsn.gov or by completing the address update form at www.ccthita-nsn.gov/services/overview/forms/form-update-contact.
- Complete the application, sign it and enter your enrollment number.
- Complete the vendor form and make sure to select "Client".
- Include proof of expenses (i.e., utility bills, rent invoice, or internet bill).
- Submit your application to caresrelief@ccthita-nsn.gov along with all supporting documents.

Note:

- Once submitted, you will receive an auto-reply email.
- A confirmation will be sent once your application has been processed.
- If additional information is needed, we will contact you.
- If you discover that you did not submit a document with your application, please resubmit your application by November 30, 2020, with all supporting documents.

Gunalchéesh, Háw'aa for your patience!