Determine Your Goals For Employment

- Clients may take classes as long as they are in line with their job goal objectives.
- All classes must be completed in a timely manner.
- A TABE assessment must be completed online through State of Alaska.
- A TABE test must be taken at the Southeast Regional Resource Center (SERRC) before college classes will be approved.
- Clients may take online courses through the Vocational Training & Resource Center (VTRC).

Central Council Tlingit & Haida
Indian Tribes of Alaska (Central Council)
Employment & Training Department
Employment Assistance • General Assistance
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Building the Foundation for a Brighter Future!

Federal Program
25 CFR 20.100-403

EMPLOYMENT ASSISTANCE & GENERAL ASSISTANCE PROGRAMS

Central Council Tlingit and Haida Indian Tribes of Alaska

EMPLOYMENT & TRAINING

GOAL

INCREASE SELF-SUFFICIENCY

General Assistance (GA)

General Assistance (GA) is a program that provides financial assistance payments to eligible Alaska Native and American Indian clients for essential needs, which are: food, clothing, shelter, and utilities.

GOAL SETTING

EDUCATIONAL PLANNING

TRAINING

SUBMITTAL OF TIMESHEETS, RECEIPTS & REQUIRED DOCUMENTATION

INDIVIDUAL SERVICE PLANS

GA Requirements

- Must reside in the Southeast Alaska service area.
- Must not receive financial assistance from Temporary Assistance for Needy Families (TANF), Alaska Temporary Assistance Program (ATAP), or Supplemental Security Income (SSDI).
- Must have insufficient resources to meet the basic and special need items defined by the Bureau of Indian Affairs (BIA).

Employment Assistance (EA) Requirements

- Must live in Southeast Alaska Service Area.
- Not receive financial assistance from TANF, ATAP, or SSDI.
- Must meet eligibility criteria as defined by GA Regulations.
- Work with local job centers and/or local businesses to apply for jobs.
- Work with IRA offices and/or CCTHITA staff located in their area.
- Must complete & follow a monthly Individual Service Plan (ISP).
- ISPs are signed monthly. If an applicant does not follow their ISP and submit all required documents benefits will be withheld until they are in compliance.

EA Requirements (continued)

- Must register at the Juneau Job Center and take classes as outlined in ISP.
- Must submit a timesheet at each monthly EA review. Timesheets must document progress towards employment (log 100 job search hours monthly), and follow their ISP as outlined.
- Must submit all receipts monthly; this includes: rent receipts, utility bills, clothing benefits, and food.
- GED Agreement - Applicant must submit weekly documentation from SERRC to support their ISP.
- Applicant quitting a job without good cause will be subject for review and may be penalized up to 60 days with no benefits.